

Neighborhood Council Budget Advocates 2018-19 – Meeting #19

1645 Corinth Ave #201, Los Angeles, CA 90025

Saturday, April 20, 2019 – 10 am

*park in lot south of the Municipal Building and enter by ramp on west side of building

To access as a conference call, dial-in #: (712) 775-7031 / Access Code: 519-656-825

ONLY if absolutely necessary (ill, out-of-state) and MUTE your phone unless talking

1. Call to order
2. Roll Call
3. Public Comment (max 2 minutes per person, max 10 minutes in aggregate)
4. Discussion and approval of minutes from Meeting #11 (December 15th) and Meeting #18 (April 1st)
5. Treasurer's report
 - (a) Discussion and approval of Treasurer's report for the current period
 - (b) Discussion and approval of up to \$12,000 to fund all Budget Day expenses
 - (c) Discussion and approval of up to xx to edit Budget Day EPK and Town Hall coverage
6. Discussion and possible motion to approve:
 - (a) letter to Mayor copying Budget and Finance Committee, City Councilmembers and the Controller strongly suggesting the Mayor's draft of the budget be released in January to allow for more review and input
 - (b) paper on City Revenue ideas for submission to the Mayor and CAO as well as general circulation
7. Identification of Budget Advocates who will be removed or are stepping down:
 - (a) vote on removal of Budget Advocates in violation of the attendance requirement
 - (b) self-identification of Budget Advocates who are choosing to step down in June
8. Discussion and approval of Bylaws amendments:
 - (a) to extend the terms of Budget Advocates who choose to continue until Budget Day 2020, with all subsequent full terms beginning and ending in even-numbered years
 - (b) to change the term of Budget Representatives from one year to 'until replaced pursuant to the wishes of their Neighborhood Council.
9. Further discussion of Budget Day 2019
 - (a) confirmation of City Hall Council Chambers and Rotunda plus meeting rooms for the Regional break-outs;
 - (b) discussion and possible motion to approve a theme;
 - (c) potential speakers and assignment of Budget Advocates to invite them;
 - (d) report back on save-the-date, invitations, flyers, etc.;
 - (e) report back on setting up an integrated website to take RSVPs, generate check-in lists, badges and parking passes;

- (f) report back on publicity
- (g) report back on development of tri-folds and
- (h) initial assignments

10. Outreach

- (a) Status Budget Advocate Town Halls – dates and which have yet to submit budgets and agendas to Co-Chairs, Outreach Vice-Chair and KJ Clark for approval;
- (b) Status video coverage of Town Halls and posting plans;
- (c) Update on developing a presentation about the Budget Advocates to be included as a component of every DONE training for new Neighborhood Council board members;
- (d) Status 3-point pitches for departments for the Budget and Finance Committee;
- (e) Status CityWatch articles;
- (f) Updated schedule and 'to do' list for radio advertising campaign.

11. Status of obtaining data from City offices as to what Budget Advocates have accomplished over the past five years and progress on collating the their recommendations so they can be submitted to the CAO for a report-back on their current status and create a matrix for future reference

12. New Business

13. Adjournment

Our next meeting will be at 7 pm on Monday, May 6th at the DONE offices in City Hall.