

# Neighborhood Council Budget Advocates

[www.ncbala.com](http://www.ncbala.com)

West Los Angeles Civic Center  
1645 Corinth Ave #201, Los Angeles, CA 90025  
Saturday, October 20, 2018 at 10 am



## Meeting #7 Minutes

Board Members	Roll Call	Region	Board Members	Roll Call	Region
Kevin Davis	By phone (10:11)	1	Tony Michaelis	Present	7
John DiGregorio	Absent	1	Barbara Ringuette	By phone (10:30)	7
Rick Ramirez	By phone	1	Connie Acosta	10:07am	7
Brian Allen	By phone (10:20)	2	Liz Amsden	10:09am	8
Glenn Bailey	Present	2	Jamie Tijerina	Asbent	8
Diedra Greenaway	Absent	2	Jose Orozco Pelico	Absent	8
VACANT	--	3	Chelsea McElwee	Present	9
Carol Newman	Present	3	Evelyn Valdez	Present	9
Joanne Yvanek-Garb	Excused	3	Jose Medina	Absent	9
Jeanette Hopp	Present	4	Carol Derby-David	Absent	10
Howard Katchen	10:18am	4	Erick Morales	Excused	10
Brandon Pender	By phone	4	KJ Clark	Present	10
Jack Humphreville	Excused	5	Jay Handal Handal	Present	11
Jessica Salans	Present	5	Maureen Crowe	Absent	11
Patrick Seamans	Absent	5	Jon Liberman	10:07am	11
James Hornik	10:29am	6	Melanie Labrecque	Excused	12
Adrienne Nicole Edwards	Absent	6	VACANT	--	12
Faalaniga "Nina" Smith	10:25am	6	Dr. Princess Sykes	11:18am	12

- The meeting was called to order at 10:05am by the Chair Jay Handal with a full quorum by 10:05am.
- Roll Call: see above; in addition, Julien Antelin from DONE and Jeffery Mausner from Tarzana NC were present.
- Public Comment: Julien Antelin spoke about DONE new demographic fact sheet for each neighborhood council and Connie questioned the accuracy of the data. He stated that he would send each region and neighborhood council fact sheet to all budget advocates.
- Minutes from Meeting #6 (October 1<sup>st</sup>): MOTION: By Jon Liberman, seconded by Jay Handal for the approval of minutes from meeting #6 (October 1<sup>st</sup>). There were no opposes and abstentions, motion passes.
- Treasurer's report: MOTION: By Jon Liberman, seconded by Connie for the approval of the treasurer's report for the current period. One (1) opposed, no abstentions, and the rest of Budget Advocates were in support. Motion passes.

Jay Handal suggested that the motion to approve a reimbursement of \$175 to Barbara Ringuette for expenses incurred in connection with the Budget Advocate coaching and training manual be postponed due to lack of supporting receipts for reimbursement.

Howard Katchen is still working on the FY 2018-2019 budget.

6. Budget Advocates op-ed on Charter Amendment B in the LA Times online edition: Op-ed was submitted to LA Times but was not accepted. It will now be submitted to the Daily News and, if it is not accepted there, it will be distributed to local news outlets. This item will be tabled until next meeting. Jay Handal requested that Budget Advocates submit any suggestions of local news outlets.
7. Mission statement for and description of the Budget Advocates: Version 1 with amendments was approved and will be posted to the home page of the NCBALA website.
8. Memorandum of Understanding with the City: Jon Liberman will make further changes to the MOU so this item will be postponed until next meeting.
9. Budget Advocates' annual White Paper meeting with Mayor: MOTION: By Jeanette, seconded by Jon for meetings with the Mayor to be scheduled for January. There were no opposes and abstentions, so motion passes.
10. White Paper update: If City Departments do not respond by early next week to confirm meetings that have not yet been set, the Budget Advocates will seek help from the Mayor's office. Recommendations are due October 31st, reports by November 14th.

Carol will circulate a memo on how recommendations and the reports need to be structured.

There was discussion on several issues relating to Personnel and other departments which will be addressed in the White Paper and reports.

11. Mini-White Papers: Budget Advocates need to submit more material to CityWatch. Jay Handal has requested an analysis of the Budget Advocates' marketing campaign from CityWatch and will report back
12. Outreach: Jay Handal will be revamping the Outreach Committee.
13. Budget Advocate letterhead: Jay Handal requested Julien Antelin ask Sevak Paramazian at DONE to revise the Budget Advocate letterhead to add the "s" after advocate on the BA seal.
14. Status of Budget Advocate business cards: An updated list of proofs for business cards has been circulated as the original document from Piper Tech was incomplete. Budget Advocates need to respond with changes to Erick immediately.
15. Compliance and commitment / Focus of Budget Advocates: Liz spoke about the time commitment that is required when taking a position as a Budget Advocate. The description and roles were disseminated to everyone during the retreat. Jay Handal understands that we are all volunteers and the time limit/ bandwidth that everyone has in addition to their only being 36 Budget Advocates for a city with several challenges.
16. New Business: Howard Katchen is waiting for an updated Funding Form from DONE so Neighborhood Councils can make donations to the Budget Advocates.
17. Adjournment: Jay Handal motioned for adjournment at 12:04pm.

RESPECTFULLY SUBMITTED BY:  
CHELSEA MCELWEE  
2018 - 2019 NCBA Assistant Secretary

DRAFT